

**COUNTY OF ORANGE
HIV PLANNING COUNCIL
Special Meeting Wednesday – September 3, 2003
6:00 PM
FOUNTAIN VALLEY HOSPITAL
Saltzer Conference Room
17100 Euclid Ave., Fountain Valley
AGENDA**

Chair: Ron Viramontes

Vice Chair: Martín Salas

Recorder: Michelle Grenowich

Members: Hilda Alford, Ignacio Alvarez, Robert Barnes, Tony Barnett, Martín Becerra, Jeff Byers, Clayton Chau, Michael Ferguson, Linda Foster, Geeta Gupta, Mary Hale, Pearl Jemison-Smith, Puki Liptrapp, Josie Lopez, Maria Marquez, Bruce McGregor, Tom Peterson, Jose Ramon Rodriguez, Martín Salas, Ricky Session, Jeremiah Tilles, Modesto Vasquez, Ron Viramontes, Penny Weismuller, Clarence Williams, Miles Wood (26) **Members on Leave:** [no one]

Staff: Bonnie Birnbaum, Hope Hagen, Bhuvana Rao, Michelle Grenowich, Abdullah Akbar and David Lynn-Hill

Consultant: Steve Eldred

Item I. Call to Order

Item II. Welcome & Introductions

A. Pledge of Allegiance, Moment of Remembrance, Introduction of Guests

B. Roll Call of Members present, Members excused absent/On-leave, and Members absent

C. Administration of the Oath of Office to new members & Affiliates

Item III. Public Comment (This will be the only opportunity for Guests to address matters before the Council)

Item IV. Approvals for Consent Calendar

A. August 13, 2003 minutes (Approval Item)

B. Request for Changes to the Agenda

Item V. Old Business (C. & D. facilitated by Steve Eldred)

A. Status of Office of Compliance Inquiry

B. Approval by the Council of Membership Committee Nominees for Membership & Affiliate
(Approval Item)

C. Instructions to the Grantee 2004-05 (Approval Item)

D. Allocations for Fiscal Year 2004-05 (Approval Item)

Item VI. New Business

Item VII. Committee and Task Force Reports

A. State Office of AIDS

B. Chair/Executive

C. Housing

D. HIV Client Advocacy

E. Prevention Planning

F. Membership

G. Public Policy & Advocacy

H. By-Laws Task Force

Item VIII. Staff Reports

A. HIV Planning and Coordination

B. Contract Development & Management

Item IX. Member's Privilege

Item XI. Announcements

Item XII. Adjournment

Notes

III. Public Comment. Public comment on agenda items or other HIV related matters are encouraged. Comments by the public on agenda items, or other matters, may be made at the beginning of the meeting during the time set aside for public comment [agenda Item III]. Comments are limited to five minutes, unless the Chair rules differently.

XI. Member's Privilege. Council members may address any issue raised during the meeting that has not been placed on the agenda. Comments should be for *information-only* purposes, and, germane to the work of the Council. They should not be in violation of any local, state, or federal law. The Council Chair shall rule on the admissibility of all statements or materials offered for inclusion into the minutes of the Council. Council members have the authority to overturn this ruling by the Chair with a simple majority vote of the members present. Statements or materials entered into the record via "Member's Privilege" do **not** represent the position of the Council, or its endorsement. Any issue raised that requires Council action will be placed on the next meeting's agenda by direction of either the Chair or by the Council.

Persons with cellular telephones are asked either to turn the device off, or to place it on vibrate mode. If it is necessary to take a telephone call, the individual is asked to step outside the meeting hall.

Planning Council members are asked to notify HIV Planning & Coordination staff support to the Council if they anticipate being absent at the Planning Council meeting.

Services for Persons with Special Needs. Persons requiring special assistance to participate in the meetings can telephone HIV Planning & Coordination staff at 834-8711 three (3) days prior to the meeting.

Guidelines for Meetings. The Council strives for governance by consensus. When consensus is not possible, action items shall be adopted by simple majority vote of the voting members present. The Council's open meeting process is governed by the Ralph M. Brown Act and its subsequent legislative changes.

Inquiries. To have your name placed on the notice list, or for other administrative matters regarding the HIV Planning Council, please telephone staff support at 714-834-8711. *Agendas* and *Minutes* are posted at the HIV Planning & Coordination Web Site (<http://www.ocgov.com/hca/public/hiv/links.htm>) by the Friday evening prior to the Council meeting.

**PLEASE NOTE THAT THE
NEXT REGULAR MEETING IS SCHEDULED FOR**

September 10, 2003

5:30pm -- BUFFET

6:00 -- MEETING

Fountain Valley Hospital - Saltzer Conference Room
17100 Euclid Street, Fountain Valley